Placement Procedure & Policies

- 1. Corporate Affairs and Outreach Cell (CAOC) invites prospective companies during July to March in every Academic Calendar, to conduct campus recruitment drive at Gurukula Kangri Vishwavidyalaya, Haridwar. Interested company can contact to the Training & Placement Officer/ Prof. Incharge-CAOC for their current & lateral requirements.
- **2.** Interested company have to send their requirements to the CAOC along with duly filled **Company Information Form** (If visiting for the first time).
- **3.** As per company requirements, the details of the respective final year students opting for placements shall be sent to the company. Job description sent by company will be shared with eligible students.
- **4.** The company have to suggest/confirm the date for conducting campus interview to the T&P Officer.
- **5.** After mutual confirmation on schedule, company shall visit GKV campus.
- **6.** The company has to do their recruitment process as per the above mentioned steps and then announce the results as soon as possible, once the selection process is over.
- **7.** Students once selected in any company, shall not be allowed to appear in future recruitment drives conducted through CAOC.
- **8.** CAOC never promote or allow any kind of commercial involvement in any recruitment process.
- **9.** In case of any discrepancy in recruitment process, the decision of Professor in charge-CAOC shall be final.
- **10.** Any correspondence by the company with the students regarding offer letters or any other matter should only be done keeping CAOC in the loop.

Please note that the facility of Skype in the campus can be availed for the purpose of interview in case the company is unable to visit the campus. Students can also be sent for off campus/ interview either at company's office or some other educational institution.